

NOTES ON THE 2005 ANNUAL GENERAL MEETING

Date: Wednesday 7th September 2005

Time: 12.30

Venue: One Portland Place, London

Present: Dr. M. Considine – Chairman, John Atherton – Secretary, John Bond – Newsletter Editor, and 10 members of the Subject Group.

1. Apologies were received from 14 members of the S&LP Subject Group
2. The Minutes of 2004 Annual General Meeting were agreed as an accurate record of that meeting. Actions arising had all been followed up, with the issue of health being given a greater profile within the Subject Group being taken to the Inter-Institutional Group on Health and Safety, which was attended by Martin Goose. Output from that meeting is still awaited.
3. Chairman's report on 2004 programme and plans for 2005:
 - a. The Subject Group (SG) had 603 members at the time of this meeting, which represents a 12.5% decrease on 2004. The committee had made an assumption for budget purposes that there would be fall of around 27% in SG numbers as a consequence of the annual subscription being raised to £12.50 from 1st January 2005 – in reality the reduction has been far less. The proportion of Subject Group members who are also IChemE members remains at 90%.
 - b. The SG has held or is planning 4 major technical meetings in 2005, and has participated in the London & SE Branch HSE Workshop "Design to Protect" in February 2005, and led the Safety Day for University Teachers at Sheffield University in March. Meetings on Security Risk Assessments (a joint meeting with SIESO) and VOC Vent Abatement (a joint meeting with EPSG) are scheduled for September and November respectively. Three meetings will have been held in London, one in Manchester.
 - c. The 2006 programme of technical meetings has been agreed: Human Factors in the Control Room (London, January), Thermal Stability (Huddersfield, April/May), Process Safety Performance Measures (May/June – Northwest), RBI (TBA). Proposals received from SIESO and FABIG for future joint meetings are under consideration.
 - d. The Subject Group met twice with the Loss Prevention Panel as the Safety Forum which brings together all of the Institution's safety related bodies in one discussion group.
 - e. The Newsletter continues to be successful. The membership is encouraged to present ideas and articles of publication, and to engage in the correspondence section.
 - f. The SG continues to be actively involved in:
 - i. EFCE Edinburgh 2007 Loss Prevention Conference Steering Group
 - ii. Input to the Technical Strategy Working Group
 - iii. Inter-institutional Group on Health and Safety
 - iv. Development of the web-site and e-networking toolkit
4. Treasurer's report:
 - a. The SG's bank balance at the end of 2004 was £8,119, which represented a surplus of £1,469 over the year.
 - b. While the Subject Group had budgeted for another small deficit in 2005, the effects of the increased subscription with less than anticipated reduction in SG membership, together with substantial surpluses generated from the first two technical meetings of 2005, are expected to deliver a surplus of around £11,000 for the year. This amount added to the 2004 balance, will result in a total balance at the end of 2005 that is well above the

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IChemE capping limit of £15,000. The committee is actively engaged in seeking ways to invest the increased availability funds, particularly to the benefit of younger members.

5. Election of Committee:

- a. Chairman – Dr Considine, proposed by John Bond, seconded by John Munnings-Tomes, elected unopposed
- b. Secretary – John Atherton, proposed by Mike Considine, seconded by Robin Turney, elected unopposed
- c. Treasurer – Allen Ormond, proposed by John Atherton, seconded by James Bickerton, elected unopposed
- d. Newsletter Editor – John Bond, proposed by Mike Considine, seconded by John Munnings-Tomes, elected unopposed.
- e. The following members of the 2005 committee were re-elected as members of the committee:
Graham Ackroyd – Syngenta
Hedley Jenkins - Independent
John Munnings-Tomes – Marsh Consulting
Martin Goose – H&S Executive
Martin Pitt – Sheffield University
Robert Bussey – Yule Catto
Robin Turney - Independent
Simon Turner – Foster Wheeler
- f. The following were nominated to the committee, and elected unanimously:
Ernest Kochmann, Newton-Gale Limited, proposed by Simon Waldram, seconded by Graham Ackroyd
Panos Topalis, DNV Software – proposed by David Jones, seconded by Dudley Tait
David Fergie, BP Exploration –proposed by Mike Considine, seconded by John Atherton.
- g. Prof. Malcolm Preston of Loughborough University, who served as a committee member for the past 3 years, resigned from the committee prior to the AGM.

6. Any other business:

- a. Hedley Jenkins commented that a view coming out of the Safety Day meeting that there is a dearth of good safety teachers at universities due to a lack of research kudos was of sufficient concern to be raised at Council. The Chairman agreed with this concern and stated that this was to be discussed within the Safety Forum which would decide the appropriate way forward.
- b. Ideas for investment of increased funding should include reaching out to the Far East, where the major thrust of industrial investment was now taking place.

7. There being no other competent business, the Chairman closed the meeting at 13.05.

Dr. M. Considine

Chairman, Safety & Loss Prevention Subject Group
7 September 2005